



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 01-17-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 11, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 16, 2017

January 16, 2017 Monday	UW Extension Education Committee WI County Highway Association Winter Conference *Parks Committee (Agenda Revised)	8:30 a.m. 9:00 a.m. 9:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson Chula Vista Resort Hwy 13 North, Wisconsin Dells Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
January 17, 2017 Tuesday	WI County Highway Association Winter Conference Economic Development Consortium Revolving Loan Review Committee Bridges Federated Library System Board	9:00 a.m. 11:45 a.m. 6:00 p.m.	Chula Vista Resort Hwy 13 North, Wisconsin Dells Workforce Development 864 Collins Rd, Suite 111, Jefferson Bridges Library System Office 741 N. Grand Ave, Suite 210, Waukesha
January 18, 2017 Wednesday	WI County Highway Association Winter Conference Board of Health Sheriff's Civil Service Commission	9:00 a.m. 1:00 p.m. 5:00 p.m.	Chula Vista Resort Hwy 13 North, Wisconsin Dells Health Department Conference Room 1541 Annex Rd, Jefferson Sheriff's Conference Room 411 S. Center Ave, Jefferson
January 19, 2017 Thursday	*HOME Consortium Board (Agenda Revised) Historic Sites Preservation Commission Planning and Zoning Committee – Public Hearing	9:00 a.m. 7:00 p.m. 7:00 p.m.	Waukesha County 515 W. Moreland Blvd, Rm 355, Waukesha UW Extension 864 Collins Rd, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
January 20, 2017 Friday	No Scheduled County Meetings		
January 21, 2017 Saturday	No Scheduled County Meetings		
January 22, 2017 Sunday	No Scheduled County Meetings		



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, January 16, 2017

TIME: 8:30 a.m.

Committee Members: Glen Borland Gregg Patrick
 Peter Hartz John Kannard
 Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes from December 11, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Update, Discussion and Input on the nEXT Generation Model
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Discussion and Approval of 133 Contract
11. Review of 2016 Monthly Budget
12. Discussion of Monthly Agent Reports – LaVern Georgson, Bruce Jones
13. Discussion to Identify Future Agenda Topics
14. Adjourn
 - Next Scheduled Meeting: Monday, February 13, 2017
 - Reminder - Annual Accomplishment Reports will be presented at the in March 13 meeting

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.



Agenda

Jefferson County Highway Committee Notice

W.C.H.A. Winter Highway Conference
January 16, 17, & 18, 2017
Chula Vista Resort
Hwy 13 North
Wisconsin Dells, WI 53965
9:00 A.M.

Attendees:

Committee Members: Don Reese, Chairman; Ron Buchanan, Vice Chairman;
Mike Kelly, Secretary; James Braugher; Blane Poulson
Highway Commissioner: William T. Kern

AGENDA TOPICS

WCHA Winter Highway Conference:

Members of the Highway Committee will attend the Wisconsin County Highway Association Winter Highway Conference, hosted by the WCHA Conference Coordinating Committee, at Chula Vista Resort, Wisconsin Dells, WI. No county business will be conducted.

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549
***REVISED 01-13-2017**

Date: Monday, January 16, 2017

Time: 9:30 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve
Payne, Laura
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for December 12, 2016
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Amending the Jefferson County Parks Ordinance to allow the Parks Director to assign a designee to issue citations and violation notices
9. Discussion and Possible Action on Amending the Parks Ordinance (Section 8.10) to include a Policy on Foraging in Jefferson County Parks
10. Discussion and Possible Action on Annual Outdoor Recreation Aids Grant 2017-2018 WI DNR Snowmobile Trail Maintenance Program
11. Discussion and Possible Action on the installation of a controlled dusk to dawn gate at Carnes East and ownership of Jones Lane as it pertains to the Town of Jefferson
12. Discussion and Possible Action on Pohlmann Park Silo
13. Discussion and Possible Action on entering into a Lease with the WIDNR for Management of the Palmyra Environmental Learning Center
14. Discussion on Vandalism in County Parks
15. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
16. ***Discussion and Possible Action on Professional Services for the Interurban Trail Project**
17. Review of Financial Statements (November 2016) and Department Update – Parks Department
18. Adjourn

Next scheduled meetings: February, 2017
March, 2017
April, 2017

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Jefferson County Economic Development Consortium

Making Connections Giving Directions



January 17, 2017

864 Collins Drive, Suite 111, Jefferson, WI

**Jefferson County Economic Development Consortium
Revolving Loan Review Committee**

1. Call to Order
2. Certification of Compliance with Open Meeting Laws
3. Public Comments
4. Review & Discuss Community Development Block Grant Revolving Loan Program (CDBG-RLF)
5. Review, discuss, recommend or deny CDBG-RLF application to be placed on Jefferson County Economic Development Consortium Board of Directors agenda for approval
6. Future Meetings
7. Adjournment



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Tuesday, January 17, 2017**
TIME: **6:00 p.m.**
PLACE: **Bridges Library System Office**
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186

AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of December 2016 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports
7. Reports: APL, Resource Library, Staff, Director, Nominating Committee
8. Bridges Library System Election of Officers – Action
 9. Confirmation of Next Meeting: Tuesday, February 21, 2017 at Bridges Library System Office
10. Adjournment

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, January 18, 2017

1 p.m.

Board Members

Marie Wiesmann, RN, BSN, Chair; John McKenzie; Vice-Chair, Ed Morse, Secretary; Dick Schultz; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for November 16, 2016
6. Communications
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Board of Health Members and IRS Ruling** – Karen Mundt
9. **Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
10. **Operational Update of the Environmental Health Program**
 - a. Registered Sanitarian Resignation
 - b. Discussion of Lake Mills Informational Meeting Regarding Lead
11. **Discussion of Public Health Preparedness Program**
12. **Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Greater Watertown Community Health Foundation Grants
 - d. Public Health Registered Nurse Resignation
13. **Discussion of Monthly Health Department Report**
14. **Adjourn**

Next Scheduled Meetings: All Wednesdays – March 22, 2017, May 17, 2017, July 19, 2017, September 20, 2017, November 15, 2017, January 17, 2018 and March 21, 2018

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

SHERIFF'S CIVIL SERVICE COMMISSION AGENDA

JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

5:00 P.M.

411 S. CENTER AVENUE, JEFFERSON, WI 53549

CHRISTINE SPANGLER, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON

Wednesday, January 18, 2017

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment - Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
 - 5:00 p.m. - 5:15 p.m. - Briefing on Candidates
 - 5:15 p.m. - 6:00 p.m. - Candidate
 - 6:00 p.m. - 6:45 p.m. - Candidate
 - 6:45 p.m. - 7:30 p.m. - Candidate
 - 7:30 p.m. - 8:15 p.m. - Candidate
 - 8:15 p.m. - 9:00 p.m. - Candidate
 - 9:00 p.m. - 9:30 p.m. - Scoring of candidates
7. Adjourn

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C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 420
Madison, WI 53703
1888.318.4486 (toll –free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

The HOME Consortium
Board of Directors Meeting
Thursday, January 19, 2017
Waukesha County Administrative Building
515 W. Moreland Blvd. Rm 355/59
Waukesha, WI 53188
@ 9:00 A.M.

*** REVISED 01-17-2017**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the December 15, 2016 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. **Movin' Out – Update on Globe Apartment Repayment*
7. Commonwealth Application
8. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

Agenda
Jefferson County Historic Sites Preservation Commission
UWEX Building, Jefferson, WI
Thursday, January 19, 2017
7:00 p.m.

Commission Members: Cindy Arbiture, Chair
Robert Birmingham, Vice-Chair
Julia Ince, Secretary
Ed Morse, Jefferson Co. Board Representative
Michael Opager
John Molinaro

1. Call to Order
 2. Attendance
 3. Certification of compliance with the Open Meeting Law
 4. Review of agenda
 5. Approve the meeting minutes from November 17
 6. Communications
 7. Citizen Comments
 8. Resignation of Michael Opager received by Commission
 9. Report from County Board meetings in November and December regarding JCHSPC ordinance
 10. Discuss current options for JCHSP Commission
 11. Administration and Rules Committee meeting - January 25, at 8:30 a.m., Rm. 112
 12. New Commission members recommendations for County Board: Steve Mode, Gary Gramley
 13. Beck Farmstead, and Lorine Niedecker Cottage NRHP nominations - update
 14. Discussion and possible action of JCHSPC ordinance amendments
 15. New NRHP applications no longer eligible for Certified Local Government (CLG) sub-grant funding
 - a. Joan Hyer property: N7609 Airport Road, Waterloo, WI 53594 (historic name – Stony Brook School)
 - b. Glen and Diahann Lohr property: W2743 Aliceton Drive, Watertown WI 53094 (historic name - E. Bergenz - Possible error in name listed in survey, may be Fredrick Vergenz.)
 16. Follow-up nomination for Local Landmark Status for Jefferson County Potter's Field
 17. Future agenda items
- Adjourn

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, January 19, 2017

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, January 19, 2017, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3943A-16 – Nancy Harris: Rezone 3 acres for a farm consolidation lot at **N2385 County Road N** in the Town of Koshkonong. The site is part of PIN 016-0514-0112-002 (28.39 Acres).

R3950A-17 – Kevin & Rhonda Emrath/Ronald G Gaulke LE Property: Rezone to create a 1.22-acre lot around the home at **N6637 S Island View Rd** in the Town of Concord from part of PIN 006-0716-0731-000 (30.67 Acres).

R3951A-17 – Ron McDermott/RSM Rentals LLC Property: Create a 2.167-acre vacant building site on **Coffee Road** and a 2.261-acre lot around the home and buildings at **N5748 Coffee Road**. The sites are in the Town of Farmington, part of PIN 008-0715-2233-000 (25.6 Acres).

R3952A-17 – Clyde Kreutter III/Clyde W Jr & June D Kreutter Trust: Rezone 2.72 acres of PIN 012-0816-1641-000 (39.27 Acres) to create a lot around the home and buildings at **W1319 Pritchard Lane** in the Town of Ixonia.

R3953A-17 – Brandon Knaack/Robert & Lorraine Knaack Trust Property: Create a 2-acre building site on **Little Coffee Road** in the Town of Watertown from part of PIN 032-0815-3442-000 (35.64 Acres).

R3713A-17 – Kathy Zimmerman/Harold & Carol Deback Trust Property: Rezone to create a 1-acre building site on **Mansfield Road** on PIN 002-0714-1934-001 (19.942 Acres), utilizing consolidation of parcels of record from PIN 002-0714-2033-000. The site is in the Town of Aztalan. This petition is identical to R3713A-14, approved in 2014, but which lapsed because conditions of approval had not been completed within the year allowed.

R3954A-17 – Mitchell Patterson/Dow Didion Trust Property: Create a 6-acre building site from PIN 026-0616-3141-000 (40 Acres) and 026-0616-3144-000 (37Acres). The site is near **State Road 106** in the Town of Sullivan.

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, EXCLUSIVE AGRICULTURAL

R3955A-17 – Mitchell Patterson/Dow Didion Trust Property: Request to negate the A-3 zone created by Zoning Amendment R604-82 on PIN 026-0616-3144-000 (37 Acres) in the Town of Sullivan. The site is near **W2186 State Road 106.**

CONDITIONAL USE PERMIT APPLICATIONS

CU1907-17 – Lois M Johnson Trust & Big J Farms Property: Conditional use to allow a 135-foot monopole cell tower with associated cabling & equipment on PIN 010-0615-3232-000 ((19.104 Acres) and 010-0615-3141-000 (17.289 Acres) in accordance with Jefferson County Zoning Ordinance Sec. 11.04(f)6 and 11.055(6). The property is zoned A-1, Exclusive Agricultural and is along **State Road 106.**

CU1908-17 – Robert Owen: Conditional use in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance for a home occupation creating metal and wood art at **W3774 Bredlow Lane**, Town of Hebron, on PIN 010-0615-2114-005 (2.5 Acres). The property is zoned A-1, Exclusive Agricultural.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov